

## Meeting Minutes – Clays PP

Location - Roche Surgery

Date – 16<sup>th</sup> July 2024

Time - 1830 – 1930

In Attendance – Sarah Hearl, Debbie Adams, Carol Swift, Irene Northey, Jim Johnston  
Apologies Tracy Germeney

### Welcome

Debbie, Chair-person, opened the meeting and handed out agenda.  
Minutes of May meeting no amendments required.

### Treasurer's report

No report in July – Tracy on holiday.

Carol supplied a couple of plants for surgery.

### Communication report –

Debbie has attended one meeting for the New Surgery Garden but due to work commitments was unable to meet with Fiona Hunt – Social Subscriber Link Worker she will pursue this again when her work burdened is less.

Newsletter Content - Autumn

### Practice News – Sarah Hearl

Gina Blackmore, Office Manager, retires at the end of September after 28 years of service. She used to be in dispensary and has a wide skill set in HR and Compliance. Sarah will be placing an advert for her replacement with the specific skill set required.

Flu, Covid and RSV (respiratory vaccinations) will be scheduled for October. No September vaccinations for over 18's will happen in September as it has been found that giving vac's so early they have not been as effective during the end of the winter months when variants of the strains have been around. 2-3 year olds will be invited in September as it is the young ones that easily pass on their germs to parents, grandparents and many other people who they circulate with. The NHS believe that if they vaccinate these groups of people earlier then it should stop the spread.

RSV and Shingles will be rolled out by the surgery to eligible groups also in September.

Flu and Pneumo-vac will be rolled out by surgery in October to eligible groups.

Covid Team (independent of surgery and flu jabs) will hopefully come to the surgery and work alongside Clays team in October to roll out Covid vaccinations. Yet to be agreed by NHS and Clays.

### Continuing discussions

New Surgery Garden – Roche

Debbie only managed one meeting on 10<sup>th</sup> May to take the project forward. She did learn a lot of what can and can't be from Sharon. No permanent structures allowed but sheds, benches, water butts that can easily be dismantled will be. Dr Ball has many ideas. Debs has a plan which she will take forward with Sarah and Sharon. There is a small piece of

grassed area with hydrangea and palm bushes already in place. This area is just at the back of the surgery to the right heading down the lane leading to the back of the surgery and is flat and can give access to all. The land at the back of the surgery isn't so accessible. BUT one step at a time. Flat piece of land may come to fruition very quickly. Debs has also drafted an excellent letter to seek donations in kind and funding and is calling the project "Little Acorns". Sarah has agreed that the letter can be circulated with Clays logo and PPG headed paper and Clays will fund the postage. This is a very big project and Debs is doing an excellent job in taking this forward - THANKYOU

### Patient Questionnaire

Friends and Family not many returns and Sarah wants extended till end of August. Irene collated previous forms, 76, Debs has said she is willing to collate the next ones. Results from Jun – 76 responses, 70 VERY GOOD

Ipsos on behalf of NHS conducted a survey to random people throughout the country about the service they received from their Practices throughout the country with feedback direct to surgery. Good results for Clays as we came 15<sup>th</sup> in the County of Cornwall. Which is very good if you consider how many Practices there are.

Sarah handed out surveys of GP Surveys and Friends & Families for our observations. Sarah talked about the differences in the surgery since and before Covid.

There is still a negative on the surveys due to Clays only having 4 phone lines. Telephone suppliers will be visiting Clays and demonstrating other options available to extend telephone communications with Clays.

### Bingo Evening

Debs gave out a couple of posters to us. We should display them from mid-September onwards. Jim Spar and Co-op, Carol Spar and café. Donations required and can be dropped off in Clays practice meeting room or to Irene. Any fund raised will be split between Clays Crusaders and PPG. Date is set at 18<sup>th</sup> October.

### New Discussions

How can we increase numbers of PPG members.

We will re-introduce a PPG board in surgeries. Notices will include very colourful information about our group, newsletters and events.

Irene will be bringing along 2 possible new members who may want to be involved in our group at the next meeting in September.

Next meeting Tuesday 10<sup>th</sup> September at Clays Practice Roche 18:30 pm. Carol apologies she will be on holiday.